



**NORTH BELLMORE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES – AUGUST 1, 2019**

Business Meeting

Martin Avenue School
2616 Martin Avenue, Bellmore, NY 11710

7:30 PM

The Business meeting of the North Bellmore Union Free School District Board of Education was held on Thursday evening, August 1, 2019, in the All Purpose Room of the Martin Avenue School at 2616 Martin Avenue, Bellmore, New York.

The following members of the Board of Education were present:

Nina Lanci, President
John Ferrara, Vice President
Rosemarie Corless
Jo-Ann Erhard

The following member of the Board of Education was absent:

Melissa Cmar-Grote

Also present:

Marie Testa, Superintendent of Schools
Carol Eskew, Deputy Superintendent
Jacqueline Rehak, Assistant Superintendent for Business
Christopher Powers, District Counsel
Jeanne Canavan, District Clerk

CALL TO ORDER

The meeting was called to order at 6:42 p.m. Motion was made by Mrs. Corless, seconded by Mr. Ferrara to move into executive session. Motion carried 4-0. The meeting reconvened at 7:54 p.m. Mrs. Lanci led those present in the Pledge of Allegiance. Mrs. Corless read the District's mission statement.

Mrs. Testa announced that the Public Hearing on Board Policy 5300: Code of Conduct will be rescheduled to August 29.

**APPROVAL OF
MINUTES**

Mr. Ferrara moved that the Board of Education approve the revised Minutes from the reorganization and business meeting of July 1, 2019. Mrs. Corless seconded and the motion was carried 4-0.

VISITORS

There were no agenda item related questions.

CORRESPONDENCE

Mrs. Lanci advised that correspondence was received and will be addressed by the Board.

TREASURER’S REPORT

Mr. Ferrara moved that the Board of Education approve the Treasurer’s report for the month ended June 30, 2019. Mrs. Corless seconded and the motion and was carried 4-0.

HIGH SCHOOL REPORT

Mrs. Lanci reported on the July 9 High School District Reorganization meeting. Mrs. Marion Blane was appointed Board President and Mrs. Gina Piskan was appointed Board Vice President for the 2019-20 school year. All annual appointments were made. Ingerman Smith LLP was appointed to provide legal counsel. Mrs. Lanci added that many donations were accepted and thanked the PTAs for their contributions. Mrs. Lanci stated that the Board received a letter from a family thanking the district for performing the cardiac screening at the district. Thanks to the early detection, a student was diagnosed and now doing well! The next Board meeting will be held on August 7.

FINANCE

The Board of Education acknowledges the review of the warrants that have been approved by the Claims Auditor for the months of June and July 2019.

BUDGETARY TRANSFERS

Mrs. Corless moved that the Board of Education approve the Budgetary Transfers dated August 1, 2019. Mr. Ferrara seconded and the motion was carried 4-0.

BUDGET

Mr. Ferrara moved that the Board of Education approve the following budget (Gross Amount) of the necessary claims and expenditures in North Bellmore UFSD (#4) in the Town of Hempstead School year 2019 – 2020, amounting to

\$ 107,997,806	School Purpose
3,665,324	Library Purpose
TOTAL \$ 111,663,130	be and the same is hereby accepted.

TAX LEVY

RESOLVED that the sum of \$ 76,297,165 School Purpose
3,665,324 Library Purpose
TOTAL \$ 79,962,489 be the remainder of

budget adopted as above and the amount which must be RAISED BY TAXATION (NET AMOUNT) for North Bellmore UFSD (#4) of the Town of Hempstead, Nassau County, New York for the year 2019–20 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2019-20.

RESOLVED, that the District Clerk of this School District is hereby authorized and directed, pursuant to Section 6–20.0 and amendments

TAX LEVY

thereto of the Nassau County Administrative Code, to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York on or before August 15, 2019.

Mrs. Corless seconded and the motion was carried 4-0.

BUDGETARY TRANSFERS

Mrs. Corless moved that the Board of Education approve the Budgetary Transfers dated 8/1/19, as of 6/30/19. Mrs. Erhard seconded and the motion was carried 4-0.

Mr. Ferrara moved that the Board of Education approve the Budgetary Transfers dated 8/1/19 as of 7/31/19. Mrs. Erhard seconded and the motion was carried 4-0.

PERSONNEL REPORT

Motion was made by Mrs. Corless, seconded by Mr. Ferrara, and carried 4-0, that the Board of Education approve the following Personnel Report dated 8/1/19:

A.1 PERSONNEL REPORT

August 1, 2019

Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis per the NBTA Collective Bargaining Agreement.

*This appointment is subject to all applicable provisions of the NY Education Law including, without limitation, that, in order to be eligible for tenure, the referenced individual must have received annual composite or overall APPR ratings of Highly Effective (HE) or Effective (E) for at least three (3) of the four (4) preceding school years exclusive of any break in service. In addition, if the individual receives an ineffective (I) composite or overall APPR rating in his/her final year of probationary service, s/he shall not be eligible for tenure at that time even if she/he has secured HE or E APPR composite or overall ratings in every other year of his/her probationary service.

This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
2.1 Wynn, Olivia	PT Prevention Worker		\$38.92/hr.	8/28/19 – 6/30/20
2.3 Tullo, Emily	PT Reading Teacher		\$36/hr.	8/28/19 – 6/30/20
2.4 Brisette, Nicole	PT Reading Teacher		\$36/hr.	8/28/19 – 6/30/20
2.5 Meyers, Mary	Ed. Group Leaders		\$38.92/hr.	8/28/19 – 6/30/20
2.6 Smart, Tina	Ed. Group Leaders		\$38.92/hr.	8/28/19 – 6/30/20
2.7 Weintraub, Laurie	Ed. Group Leaders		\$38.92/hr.	8/28/19 – 6/30/20
2.8 LoCurto, Daniela	Lv. Repl. Speech Pathologist	95%1M	\$60,955.80/yr.	8/28/19 – 6/30/20
2.9 Sears, Jillian*	Prob. Social Worker	95%1M	\$60,955.80/yr.	8/28/19 – 8/28/23

New Teacher Orientation Presenters:

2.10	Bevilacqua, Michael	Teacher 1-6	\$54.53/hr.	8/21/2019
2.11	Licci, Amanda	Teacher K-6	\$54.53/hr.	8/21/2019
2.12	Zucker, Krista	Special Ed. Teacher	\$54.53/hr.	8/21/2019
2.13	Sand, Samantha	ESL Teacher	\$54.53/hr.	8/21/2019
2.14	Rackley, Kimberley	AIS Teacher	\$54.53/hr.	8/21/2019

Parenting NOW Presenter:

2.15	Perrick, Ellen	Social Worker	\$54.53/hr.	9/1/19 – 6/30/20
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Homebound Services: (not to exceed 3X wk. for 1 hr.)

2.16	Breslin-Conaty, Shannon	Reading Teacher	\$54.53/hr.	7/23/19 – 8/16/19
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Homebound Services:

2.17	Fleigner, Lauren	Special Ed. Teacher	\$54.53/hr.	7/15/19 – 6/30/20
2.18	Drum, Jill	Teacher K-6	\$54.53/hr.	7/15/19 – 6/30/20
2.19	Panchyn, Kathleen	Teacher K-6	\$54.53/hr.	7/15/19 – 6/30/20

Math AIS Teachers:

2.20	Tichacek, William	Teacher 1-6	\$125/day	8/28/19 – 6/30/20
2.21	Ippoliti, Loridana	Teacher 1-6	\$125/day	8/28/19 – 6/30/20
2.22	Randazzo, Christopher	Teacher 1-6	\$125/day	8/28/19 – 6/30/20

Summer Curriculum Writing: (not to exceed 20 hrs.)

2.23	Fleigner, Lauren	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.24	Holland, Gina	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.25	West, Jenna	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.26	Kaminska, Agata	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.27	Meehan, Stephanie	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.28	Moir, Kristen	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.29	Kriegel, Julia	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19
2.30	McCormack, Audra	Special Ed. Teacher	\$42.11/hr.	7/1/19 – 8/13/19

Special Education Summer Program: (Teachers and Substitutes / Related service providers / Evaluators / CSE / CPSE Meetings)

2.31	Cevetello, Christine	Reading Teacher	\$54.59/hr.	6/27/19 – 8/31/19
2.32	Obey, Robin	Teacher K-6	\$54.59/hr.	6/27/19 – 8/31/19
2.33	O'Neill, Jennifer	Special Ed. Teacher	\$54.59/hr.	6/27/19 – 8/31/19

Change of Status:

2.34	Cigliano, Jeanette	From: 15M+45 To: 15M+60	(+2,110)	\$118,436/yr.	8/28/19
2.35	Glynn, Erin	From: 13M+15 To: 13M+30	(+3,010)	\$107,347/yr.	8/28/19
2.36	Leach, Josephine	From: 6M To: 6M+30	(+5,354)	\$83,042/yr.	8/28/19
2.37	Martelli, Nicole	From: 7M+45 To: 7M+60	(+2,047)	\$90,447/yr.	8/28/19
2.38	Pinello, Melissa	From: 5M To: 5M+30	(+5,383)	\$80,157/yr.	8/28/19
2.39	Sand, Samantha	From: 4M+45 To: 4M+75	(+3,126.45)	\$79,311.70/yr.	8/28/19

Resignations:

2.40	Feige, Erica	Math AIS Teacher			7/10/2
2.41	Lana, Rachel	Substitute Teacher			7/24/2

Classified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

Appointments:	Title	Step	Rate	Eff. Date
2.42 Daley-Jimenez, Patricia	Part-Time School Lunch Manager		\$50/hr. (not to exceed 19 hrs. per wk.)	8/01/19 – 6/30/20
2.43 Miller, Scott	Cleaner PT/Sub	4	\$18.91/hr.	7/31/2019
Family Medical Leave of Absence:				
2.44 Pallota, Ana Julia	Assistant Cook			8/28/19 – 11/22/19
Leave of Absence:				
2.45 Pallotta, Ana Julia	Assistant Cook			11/25/19 – 1/31/20
Resignations:				
2.46 Massa, Salvatore	Teacher Aide PT			6/07/2019
2.47 Megias, Jeanine	Teacher Aide PT			6/30/2019
Resignation for the Purposes of Retirement:				
2.48 Cullen, Carrie	Teacher Aide FT			7/26/2019
Termination:				
2.49 Mian, Safia	Teacher Aide PT/Sub			6/11/19

Motion was made by Mrs. Corless, seconded by Mr. Ferrara and carried 4-0 to approve the Addendum to the Personnel Report dated 8/1/19.

A.1 PERSONNEL REPORT ADDENDUM

August 1, 2019

Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per die basis per the NBTA Collective Bargaining Agreement.

Appointment:	Title	Step	Rate	Eff. Date
Summer Curriculum Writing: <i>(not to exceed 16hrs)</i>				
2.50 Bevilacqua, Michael	Teacher 1-6		\$42.11/hr.	6/27/19 – 8/31/19

Resignations:

2.51 Savinetti, Paula	Substitute Teacher			7/29/19
2.52 Cillo, Stephanie	Substitute Teacher			7/28/19

Classified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

Appointments:	Title	Step	Rate	Eff. Date
2.53 Paolillo, Lynn	TA Substitute Scheduler		\$3000 (Stipend)	8/28/19 – 6/26/20
2.54 Karadakis, Filitsa	Assistant Cook PT/Sub	4	\$20.27/hr.	8/28/19

**STAFF
DEVELOPMENT**

Mr. Ferrara moved that the Board of Education approve the Staff Development Report dated August 1, 2019, as presented. Mrs. Corless seconded and the motion was carried 4-0.

**SUPERINTENDENT'S
REPORT**

Mrs. Testa announced that New Teacher Orientation will be held on August 21 and extended an invitation to the Board.

The Public Hearing on Policy 5300 - Code of Conduct and the Districtwide School Safety Plan will be held on August 29 at a special meeting of the Board of Education. A redacted version of the School Safety Plan and Policy 5300- Code of Conduct is posted on the district website and is available for public comment. The Districtwide Safety Team will meet again on August 29 to review the changes that need to be made to meet the new state requirements. Building principals are working on their Building Level School Safety Plans and will be brought up for approval and adoption at the August 29 Public Hearing and meeting.

Mrs. Testa provided the Board with the following department updates:

Buildings and Grounds Update:

- The Board of Education building tour will take place on August 27 at 6 PM.
- There was vandalism at Newbridge Road School on July 24 in the amount of \$1,251.63 (for glass replacement). We will try and bill the person and/or pursue a claim with the insurance company for the damages.
- Several valves and some pipework have been replaced on the water main at Saw Mill.
- Materials are being ordered to subdivide room 101 at Park Avenue for reading teachers.
- All of the wiring has been completed for the new computer lab at Saw Mill.
- Ten air conditioners have been installed districtwide with two more to be installed.

Technology and Chief Information Officer Update:

- General summer routines and tasks are taking place—cleaning up all computers and user data.
- Student placements are set to go live on the Parent Portal on August 26. All new and incoming families will receive their portal login information on or about August 19.
- The Bi-Annual Civil Rights Data Collection survey is complete. We are one of the first districts to have it completed. Thank you to Evelyn Comas!
- Smart Bond Update: We purchased 360 iPads for student use along with 14 storage/charging carts. We will be purchasing an

SUPERINTENDENT'S REPORT

upgraded firewall and replacing aging network switches districtwide.

- Mr. Fischetti recently attended three working sessions at Nassau BOCES regarding the creation of data security policies and a Parent Bill of Rights. By July 1, 2020, the district will need to be in compliance with the new regulations relative to Ed Law 2d, which will be comprised of the *Parent Bill of Rights, a North Bellmore Privacy Policy*, that our vendors must sign, and an *Action Plan* for responses to data breaches, should they occur.
- All account data in My Learning Plan, RTI and IEP Direct has been cleaned and merged in preparation for conversion to a new system, which will now all be accessed from one platform, with a single log on.

Curriculum and Instruction Update:

- Professional Development: The Literacy coaches provided Fountas & Pinnell Classroom professional development for teachers in Grades 1,2,3, 4 and 6. It was very well received.
- Curriculum Writing: Grade 3 teachers are continuing to refine and revise their social studies curriculum and instruction. Mrs. McNamara is working with the ILP teachers to revise their writing instruction. Mrs. McNamara is revising the 2019-20 Writing Instruction Pacing Guide and the 2019-20 Balanced Literacy Framework.
- Mrs. Pollitt and Mrs. McNamara are planning and scheduling the New Teacher Orientation on August 21 and the Superintendent's Conference Days on August 28 and 29.
- Mrs. McNamara completed the 90-minute PD schedule for 2019-20.
- Alpha screening is complete. The parent letters went out last week.
- After learning that our UPK partner, South Shore Country Day School, is closing, all students that were placed there for September were reassigned to one of our other partner preschools.

BUSINESS DEPARTMENT REPORT

Mrs. Rehak reported that the Business Office is preparing for the year-end audit.

- The external auditors will be in district next week. We are gathering all the required documentation.
- We are also gathering information for ST-3 and other related Form reporting due to NYSED in the coming months.
- We are still on target to maintain 4 percent in fund balance as allowed and refund the district reserves.
- We should maintain this trajectory to stay off the fiscal stress list and meet district goals.

**BUSINESS
DEPARTMENT REPORT**

- In the upcoming years, we can look into establishing capital reserves for electrical, fencing and other various upgrades.

The Internal Audit report was finalized this month. The district is in good shape and not much to report or correct. Most items were minor in nature and already corrected or implemented as recommended by Questar, such as cyber security training, changing passwords 3x per year and cross training. We are working on fixed asset procedures, looking into various inventory systems, and conducting cost/benefit analysis.

Following up to the School Lunch Audit, we corrected reconciliation of electronic receipts through MSB and we are working on installing a close function on existing doors to safeguard inventory. Additionally, we are developing a policy for safeguarding of inventory.

Mrs. Rehak stated that she and Mr. Fischetti will be looking into outdoor surveillance equipment, which can be aided at 100 percent of the cost under the NYSAFE Act, if included in next year's budget.

Mrs. Rehak thanked the Business Office and Human Resources for their cooperation preparing for the Nvision conversion. We will go dark in two weeks. We are setting up training and will go live one week later. Nvision will be more efficient with less room for error.

Mrs. Rehak stated that she is also working on negotiations, providing a written response to the Comptroller's Audit and developing a Corrective Action Plan.

**SPECIAL EDUCATION
CPSE/CSE REPORTS**

Mrs. Corless moved that the Board of Education approve the CPSE and CSE reports dated July 25, 2019. Mrs. Erhard seconded and the motion was carried 4-0.

UPDATE

Mrs. Eskew reported that she is currently working on contract negotiations, creating a professional development schedule for the special education department for the 2019-20 school year, as well as submitting all required state reporting. The special education office is very busy transitioning students from the CPSE to the CSE before the end of August.

Mrs. Eskew addressed the new legislation regarding vaccinations and stated that there are no exceptions a school district can make. If a child with an IEP has to be removed from school, the district must ensure that the student continues to receive a free appropriate public education (FAPE) and determine how to do so. We are still working out all of the logistics.

**SPECIAL EDUCATION
UPDATE**

Mrs. Eskew added that summer school is running very smoothly thanks to a collective effort of staff and all the behind the scenes people. We experienced a little problem with the road construction and the buses on Martin Avenue and Oak Court and thanked Mr. Russo for his assistance.

Mr. Ferrara asked for an update on the road construction on Peapond Road and Saw Mill Road. Mrs. Testa stated that the work was postponed until August and is supposed to be finished by September.

Mrs. Testa mentioned that the North Bellmore Public Library is scheduled to reopen on August 5. Blacktop will be installed after the modular is moved off the property. Mrs. Testa announced that Mr. Bazzicalupo, the Library Director, will be retiring after 29 1/2 years and wished him well.

**NEW BUSINESS
FIRST READING –
POLICY 5300: CODE OF
CONDUCT**

The Board of Education accepted Policy No. 5300: Code of Conduct (revised) for a first reading.

Discussions were held on the policy beginning with questions and comments from the Board of Education. Additional discussion and feedback will be shared at the Public Hearing on August 29.

**INTERNAL AUDIT RISK
ASSESSMENT
CORRECTIVE ACTION
PLAN**

Motion was made by Mr. Ferrara that the Board of Education hereby accepts the 2018-19 Internal Audit Risk Assessment Corrective Action Plan. Mrs. Corless seconded and the motion was carried 4-0.

**LUNCH PROGRAM
INTERNAL AUDIT
CORRECTIVE ACTION
PLAN**

Motion was made by Mr. Ferrara that the Board of Education hereby accepts the 2018-19 Lunch Program Internal Audit Corrective Action Plan. Mrs. Corless seconded and the motion was carried 4-0.

Board Policy No. 2410 allows the Board of Education to act upon a first reading if the majority of the Board decides it is necessary to do so.

Mrs. Corless moved that the Board of Education vote on the revised Policy No. 6150 tonight after the first reading. Mr. Ferrara seconded and the motion was carried 4-0. A first reading of Policy No. 6150 was held.

**ADOPTION OF
REVISION TO BOARD
POLICY 6150
BUDGET TRANSFERS**

Motion was made by Mrs. Corless that the Board of Education hereby adopts Board Policy 6150 as revised, a copy of such revised policy shall be attached to the meeting minutes. Mr. Ferrara seconded and the motion was carried 4-0.

OLD BUSINESS

None.

VISITORS

Mrs. Holmes (Logue St) asked for the names of the first grade teachers at Dinkelmeyer for the 2019-20 school year.

Mrs. Testa advised that all placements will be posted on the Parent Portal on August 26.

Mrs. Shafeek (Isle Ct.) asked for the district's support on behalf of the students affected by the repeal of the religious exemption for immunizations requirements.

Mrs. Lanci stated that the district is bound by New York State law that was passed on June 13, 2019, which eliminated the religious exemption to vaccine requirements for school children.

Mrs. Corless suggested that the parent contact state legislators to express her concerns.

EXECUTIVE SESSION

On a motion by Mr. Ferrara, seconded by Mrs. Corless and carried 4-0, the Board entered into Executive Session at 9:22 p.m. for matters related to potential litigation.

RECONVENE

The meeting reconvened at 9:49 p.m. where no further business was discussed.

ADJOURNMENT

On a motion by Mrs. Corless, seconded by Mr. Ferrara and carried 4-0, the meeting was adjourned at 9:50 p.m.

Respectfully submitted,

Jeanne Canavan
District Clerk

Policy 6150 BUDGET TRANSFERS

The transfer of funds between and within functional unit appropriations of the General Fund is commonly required during the school year. In accordance with applicable law, the Superintendent of Schools and/or his or her designee is authorized to (1) transfer funds within function codes and (2) transfer up to \$10,000 between function codes. All other transfers require prior Board of Education approval.

Ref:

Education Law §1718

8 NYCRR §170.2(1)