

MINUTES OF THE NORTH BELLMORE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING October 9, 2014

The regular meeting of the North Bellmore Union Free School District Board of Education was held on Thursday evening, October 9, 2014, in the All Purpose Room of the Martin Avenue School at 2616 Martin Avenue, Bellmore, New York.

The following members of the Board of Education were present:

Grace Cramsie, President
Peter Mayo, Vice President
JoAnn DeLauter
John Ferrara
Nina Lanci

Also present:

Marie Testa, Superintendent of Schools
Carol Eskew, Deputy Superintendent
Mark Schissler, Assistant Superintendent for Business
Janet Pollitt, Curriculum and Instruction
Larry Tenenbaum, District Counsel
Jeanne Canavan, Board Secretary

- CALL TO ORDER** The meeting was called to order at 7:10 p.m. Motion was made by Mrs. DeLauter, seconded by Mr. Mayo, to move into executive session to discuss specific personnel items. Motion was carried 5-0. The meeting reconvened at 8:15 p.m. Mr. Schissler led those present in the Pledge of Allegiance. Ms. DeLauter then read the District's Mission Statement.
- APPROVAL OF MINUTES** Mrs. Lanci moved that the Board of Education approve the Minutes from the regular meeting of September 11, 2014. Mrs. DeLauter seconded, and the motion was carried 5-0.
- VISITORS** There were no questions relating to agenda items only.
- CORRESPONDENCE** None.
- TREASURER'S REPORT** Mrs. DeLauter moved that the Board of Education approve the Treasurer's report for the month ended August 31, 2014. Mr. Ferrara seconded and the motion and was carried 5-0.
- HIGH SCHOOL REPORT** Mrs. DeLauter reported that the following presentations took place at the last meeting: Achieve 3000 reading program, summer school report and an update on the Bond Phase I. Phase I is 99% complete. The middle school turf field renovation project is planned to start in mid-October. The district is working with architects and the project manager to layout plans to submit paperwork to the NYSED for approval for the Phase 2 work to start next summer.

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FINANCE The Board of Education acknowledged the review of the warrants that have been approved by the Internal Auditor.

BUDGETARY TRANSFERS Mrs. Lanci moved that the Board of Education approve the Budgetary Transfers dated October 9, 2014. Mr. Ferrara seconded and the motion was carried 5-0.

PERSONNEL REPORT Mr. Mayo moved that the Board of Education approve the following Personnel Report dated October 9, 2014. Mr. Ferrara seconded and the motion was carried 5-0.

A.1 PERSONNEL REPORT October 9, 2014

Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following p appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discret district. Leave replacements are paid on a per diem basis.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
4.1 Arana, Lisa	Substitute Teacher		\$95/day	10/09/2014
4.2 Harris, Lynn	PT Reading Teacher		\$31.93/hr	10/06/2014
4.3 Hevican, Kathleen	PT Reading Teacher		\$31.93/hr	10/06/2014
4.4 Loetman, Samantha	PT Reading Teacher		\$31.93/hr	10/06/2014
4.5 O'Toole, Eileen	Building Substitute		\$95/day	9/17/2014
4.6 O'Brien, Susan	Lv. Repl. Special Ed. Teacher		\$299.51/day	10/14/2014-1/09/15
4.7 Nyman, Jacqueline	Lv. Repl. Teacher		\$299.51/day	10/06/2014-1/09/15

Math Leaders:

4.8 Bevilacqua, Michael	Teacher K-6		\$1500 (stipend)	9/1/2014-6/24/2015
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Family Medical Leave of Absence:

4.9 Holland, Gina	Special Ed. Teacher			10/14/2014-1/09/15
4.10 Kafka, Jennifer	Teacher K-6			10/06/2014-1/09/15

Resignations:

4.11 Javed, Hina	Substitute Teacher			9/19/2014
4.12 Schramm, Kerri	Substitute Teacher			9/18/2014
4.13 Sorok, Melissa	Substitute Teacher			9/15/2014

Classified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following person appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
4.14 Agoglia, Nicholas	Cleaner PT/Sub	1	\$16.08/hr	09/08/2014
4.15 Apollo, Karen	Teacher Aide PT/Sub	1	\$17.10/hr	10/06/2014
4.16 Apollo, Karen	Lunch Monitor PT/Sub		\$13.42/hr	10/06/2014
4.17 Azzara, Tonia	Teacher Aide PT/Sub	1	\$17.10/hr	10/06/2014
4.18 Badenhop, Joyce	Teacher Aide PT/Sub	1	\$17.10/hr	10/06/2014
4.19 Helford, Karen	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/2014
4.20 Koch-Baron, Laura	Teacher Aide PT/Sub	1	\$17.10/hr	10/01/2014
4.21 Koch-Baron, Laura	Lunch Monitor PT/Sub		\$13.42/hr	09/22/2014
4.22 McGovern, Joan	Teacher Aide PT/Sub	1	\$17.10/hr	10/06/2014

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4.23	Pearsall, James	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/2014
4.24	Salerno, Rose	Teacher Aide PT/Sub	1	\$17.10/hr	09/24/2014
4.25	Soregaroli, Jeanine	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/2014
4.26	McManus, Kevin	Cleaner PT/Sub	1	\$16.08/hr	10/01/2014

Resignations:

4.27	Avanzato, Kathleen	Teacher Aide PT/Sub			9/23/2014
4.28	Arnold-Velazquez, Melissa	Teacher Aide PT/Sub			9/18/2014
4.29	Darcy, Lorraine	Teacher Aide PT/Sub			9/22/2014
4.30	McManus, Kevin	Cleaner FT			9/30/2014
4.31	Segret, Jacklen	Teacher Aide PT/Sub			9/22/2014

Correction to September 11, 2014 Personnel Report

Appointment: (name)

Eff. Date

3.25	Macchio, Annemarie	Lunch Monitor PT/Sub			9/12/2014
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Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis.

Appointments:

	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
4.32	Ogden, Melissa	Substitute Teacher	\$95/day	10/10/2014
4.33	Sorok, Melissa	Substitute Teacher	\$95/day	09/16/2014

Math Parent Workshop:

4.34	Bevilacqua, Michael	Teacher K-6	\$53.58/hr	10/29/2014
4.35	Devine, Marianne	Teacher K-6	\$53.58/hr	10/29/2014
4.36	Drum, Jill	Teacher K-6	\$53.58/hr	10/29/2014
4.37	Falabella, Debra	Teacher K-6	\$53.58/hr	10/29/2014
4.38	Kakalos, Mary Ellen	Teacher K-6	\$53.58/hr	10/29/2014
4.39	Licci, Amanda	Teacher K-6	\$53.58/hr	10/29/2014
4.40	Mittler, Michelle	Teacher K-6	\$53.58/hr	10/29/2014
4.41	Sotirakos, Kiparisoul	Teacher K-6	\$53.58/hr	10/29/2014
4.42	Ward, Eileen	Teacher K-6	\$53.58/hr	10/29/2014

Parent Training Services: (not to exceed 1 hour per month)

4.43	Brady, Lauren	Psychologist	\$53.58/hr	10/2/14-6/24/15
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Parent Training Services: (not to exceed 30minutes 2X weekly)

4.44	Dust, Laura	Speech Teacher	\$53.58/hr	10/6/14-6/24/15
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Active Parent Now Workshop: (not to exceed 6 hours)

4.45	Perrick, Ellen	Social Worker	\$53.58/hr	11/6/14-12/1/14
4.46	Signorelli, JoAnn	Social Worker	\$53.58/hr	11/6/14-12/1/14

A.1 Personnel Report

October 9, 2014

Addendum

Classified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

Appointments:

	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
4.47	Arbesfeld, Leslee	Teacher Aide PT/Sub	1 \$17.10/hr	10/10/14
4.48	Brass, Donna	Teacher Aide PT/Sub	1 \$17.10/hr	10/10/14

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4.49	Coster, Jean	Lunch Monitor PT/Sub		\$13.42/hr	10/10/14
4.50	Coster, Jean	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/14
4.51	Fortugno, Nicholas	From: Part-Time Cleaner			
		To: Full-Time Cleaner	3	\$35,822/yr	10/10/14
4.52	Gerrato, Kelly	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/14
4.53	Maddi, Susan	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/14
4.54	Mavridis, Kayley	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/14
4.55	Messina, Linda	Lunch Monitor PT/Sub		\$13.42/hr	10/10/14
4.56	Murphy, Eileen	Lunch Monitor PT/Sub		\$13.42/hr	10/10/14
4.57	Williams, Stephanie	Teacher Aide PT/Sub	1	\$17.10/hr	10/10/14

Family Medical Leave of Absence:

4.58	Papoulis, Maria	Cook			10/17/14-01/23/14
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STAFF DEVELOPMENT REPORT

Mrs. Lanci moved that the Board of Education approve the Staff Development Report dated October 9, 2014, as amended. Mr. Ferrara seconded and the motion was carried 5-0.

SUPERINTENDENT'S REPORT

Mrs. Testa debriefed the Board of Education on the lockout that occurred on October 6. Mrs. Testa stated that the lockout was lifted after eight minutes. A meeting with the administrators was held to review all existing lockout and lockdown protocols and to assess what went well and identify areas for improvement. As a result, window clips will be installed on all first floor school windows that will prevent them from being fully opened. The clips will keep the opening at nine inches. In the future, Mrs. Testa stated that a voice Connect-Ed message, in addition to an email message, will be sent to parents when such a situation arises. The district is working with Intralogic to install blue strobe lights at the entrances of the schools to alert staff and visitors when a lockdown or lockout is in progress. Mrs. Testa announced that there will be an Emergency Preparedness Drill tomorrow and the children will be dismissed at 2:45 p.m.

BUSINESS DEPARTMENT UPDATE

Mr. Schissler reported that the district Audit Committee met with our auditor, Mr. Nawrocki. He gave a preliminary report to the Committee, which was a very good report for the district. The report will be finalized and will be shared with the Board at the next Board meeting.

Mr. Schissler gave an enrollment update. Currently, 60 of the 79 homes in the Country Pointe development have been contracted for and nine children have been enrolled at Saw Mill from the development. He will continue to keep the Board apprised of the situation.

Mr. Schissler reported that district administrators and secretaries have received training on the Raptor Visitor Management System and we are moving ahead with implementing the system in the schools.

**BUSINESS
DEPARTMENT
UPDATE**

The district is preparing to introduce a new automated lunch service program, Nutrikids Point of Sale system. Every student will be given a four-digit PIN number which will be linked to their account. When the student enters their PIN number, the student's picture will appear on the cashier's screen as a verification of the correct pin number being entered, as well as a reminder of food allergies. As a convenience, parents will have the option to make deposits to their child's account online. One of the major advantages to the program is that it will speed up the transaction process and move the lines quicker, allowing the students more time for lunch and recess.

Mr. Schissler stated that he contacted Nassau County to request a traffic study relative to Pea Pond Road and he was informed that we need to apply to the Town of Hempstead, as it is a Town road. We are currently waiting to hear back from the Town.

**CURRICULUM AND
INSTRUCTION**

Mrs. Pollitt announced that the first Parent University, Growing Readers and Thinkers, had an excellent turnout. Approximately 100 parents attended. The second Parent University will take place on October 29 at Park Avenue School and will focus on Developing Mathematical Minds. Parents can attend specific grade level lessons. Teachers will demonstrate strategies that are being used in the classroom and introduce resources that can be used to support their child at home.

The Active Parenting NOW workshops, for parents of children in kindergarten, will be held on November 6, 18 and December 1 at Park Avenue School. The video-based education program will provide important information to parents who want to improve their parenting skills.

The following teacher workshops are being presented at the faculty meetings: Data workshops for teachers in grades 3-6, Close Reading Strategies presented by Tillie McNamara and the Dignity for All Students Act. Upcoming professional development will take place in Guided Reading with literacy consultant, Erica Pecorale in October for grades 4-6 and in November and December for grades K-3.

The Project SAVE meetings will be resuming and will focus on off-site evacuation plans.

SPECIAL EDUCATION

Ms. Eskew announced that the district will be sponsoring students in the Senior Experience Program again this year. High school seniors who are interested in careers in education will be given the opportunity to intern with a teacher in the district in the particular educational field that they are interested in.

The sixth grade transitioning process is under way. The Central High School District met with the component special education directors to plan on how to

SPECIAL EDUCATION meet the needs of the incoming students in September. Parent meetings and student observations are taking place.

Ms. Eskew thanked SEPTA for inviting a dyslexia presenter to their meeting who was helpful in offering strategies and support services to parents.

CPSE/CSE All department meetings have started. Ms. Eskew recently met with the nurses to focus on standardizing student health plans across the district.

Mrs. Lanci moved that the Board of Education approve the CPSE and CSE reports dated October 2, 2014. Mrs. DeLauter seconded and the motion was carried 5-0.

NEW BUSINESS CONTRACTS Mrs. DeLauter moved to table agenda item No. 13.1. Mr. Mayo seconded and the motion was carried 5-0.

POLICIES – First Reading There was a first reading of the following district policies:
Policy 4321.1 Provision of Special Education Services in the Least Restrictive Environment
Policy 4321.5 Confidentiality and Access to IEPs, IESPs and SPs
Policy 4321.6 Availability of Alternative Format Instructional Materials for Students with Disabilities
Policy 4321.7 Districtwide and Statewide Assessments of Students with Disabilities
Policy 4321.8 Impartial Hearing Officer Appointment and Compensation

BIDS On October 1, 2014 at 11:00 a.m. we opened three bids for the Little League Tee Ball field at Saw Mill Road Elementary School. This was part of the Nassau County Grant in the amount of \$40,000.

Bid 1	Installation of Turf Field	
Bidders:	LandTek Group, Inc.	\$41,100
	Custom Clay, Inc.	\$46,672
	Laser Industries, Inc..	\$84,200
	SYNLawn	\$52,500
Bid 2	Installation of Fencing – Dugouts - Backstop	
Bidders:	Natural Beauty and Ultimate Fence & Co.	\$11,800
	Custom Clay, Inc.	\$ 8,800
	Laser Industries, Inc.	\$17,500
	LandTek Group, Inc.	\$11,500
	SYNLawn	\$25,000
Bid 3	Masonry	
Bidders:	Armond Cement Contracting Co., Inc.	\$ 5,300
	Custom Clay, Inc.	\$ 7,400
	LandTek Group, Inc.	\$12,100
	SYNLawn	\$20,000

BIDS

Mr. Mayo moved that the Board of Education recommend the bids be awarded to the lowest responsible bidders:

Bid 1	LandTek Group, Inc.	\$41,100
Bid 2	Custom Clay, Inc.	\$ 8,800 .
Bid 3	Armond Cement Contracting Co., Inc.	\$ 5,300

Mr. Ferrara seconded and the motion was carried 5-0.

Mrs. DeLauter asked how long the turf field will last and who will be responsible to maintain it. Mr. Schissler stated that the field has approximately 10-12 years of useful life. Once the district accepts it, it becomes property of the district. He added that currently, the Little League maintains the fields they use. Mrs. DeLauter asked if the district needs to buy equipment to maintain the field to keep the warranty intact.

Mrs. Cramsie invited Mr. Famiglietti from the Little League to speak. Mr. Rocco advised that the Little League will maintain the field. They currently use a company to service the existing turf field. It has been serviced once in six years and cost approximately \$2,000.

DONATIONS

Mr. Ferrara moved that the Board of Education accept a check from Box Tops for Education in the amount of \$805.26 and a check from Stop and Shop A+ School Rewards in the amount of \$1,316.22 to be used to purchase leveled books to support the Common Core and classroom libraries for the students of Newbridge Road School. Mrs. DeLauter seconded and the motion was carried 5-0.

Mr. Mayo moved that the Board of Education accept a check from Target Take Charge of Education, in the amount of \$480.93 to be used to purchase an iPad for the reading room at Martin Avenue School. Mr. Ferrara seconded and the motion was carried 5-0.

Mr. Ferrara moved that the Board of Education accept a donation from The North Bellmore Little League, in the amount of \$15,200, to be used to supplement the grant received through the Nassau County Legislature, to improve the field facilities at the Saw Mill Road Elementary School. Mr. Mayo seconded and the motion was carried 5-0.

Mrs. DeLauter moved that the Board of Education accept a donation from the Newbridge Road School PTA in the amount of \$220 to offset the cost of the sixth grade trip to Project Adventure for Newbridge Road sixth grade students. Mr. Ferrara seconded and the motion was carried 5-0.

Mr. Mayo moved that the Board of Education accept a donation of a Target take Charge of Education check in the amount of \$404.09, to be used to purchase leveled books for the book room at the John G. Dinkelmeyer School to benefit the students of the Dinkelmeyer School. Mrs. Lanci seconded and the motion was

DONATIONS

carried 5-0.

MEDICAL INSPECTOR

Mr. DeLauter moved that the Board of Education of the North Bellmore Union Free School District hereby designates Dr. Randall Solomon as school medical inspector for the purpose of performing a psychiatric and/or medical examination, pursuant to Education Law §913 regarding a District employee's capacity to perform his duties; and

BE IT FURTHER RESOLVED, that the employee set forth in confidential attachment "A" is hereby directed to submit to an examination pursuant to Education Law §913, as scheduled by the Superintendent of Schools or her designee, and is further directed to provide to Dr. Solomon any and all applicable medical records, prior to the examination.

Mr. Ferrara seconded and the motion was carried 5-0.

**TYPIST CLERK
POSITIONS**

Mr. Ferrara moved that, upon recommendation of the Superintendent of Schools, the Board of Education hereby creates one full-time position and three part-time positions, all in the Civil Service title of Typist Clerk. Mrs. DeLauter seconded and the motion was carried 5-0.

NYSSBA DELEGATE

Mrs. DeLauter moved that the Board of Education hereby rescinds its prior resolution appointing a voting delegate for the New York State School Boards Association Annual Convention, and hereby appoints Grace Cramsie to be voting delegate, instead of the prior appointee. Mr. Mayo seconded and the motion was carried 5-0.

OLD BUSINESS

None.

VISITORS

Mrs. Arale (Stratford Ct.) asked about the status of the license scanning software. Mrs. Testa advised that the Technology Department is working with the staff to implement the Raptor Visitor Management System in early November. Mrs. Arale questioned where the system will be located at Saw Mill Road. Mrs. Testa stated that it will be located in the Main Office. Mrs. Arale expressed concern over the location of the Main Office and requested that a security guard be put in place.

Mrs. Adipietro (Pacific St.) asked if the staffs' swipe cards will work during a lockout or lockdown. Mrs. Testa stated that swipe card access is deactivated during those times.

EXECUTIVE SESSION

On a motion by Mrs. Lanci, seconded by Mrs. DeLauter and carried 5-0, the Board of Education agreed to enter into Executive Session at 9:20 p.m. to discuss the employment history of a particular administrator and matters leading to the appointment of particular civil service employees.

**RETURN TO PUBLIC
SESSION**

On a motion by Mr. Mayo, seconded by Mrs. Lanci and carried 5-0, the Board reconvened at 11:00 p.m.

CONTRACTS

Mr. Ferrara moved that the Board of Education approved the following contracts for the 2014/15 school year, subject to the inclusion in such contracts if any required information pursuant to the Common Core Implementation reform Act:

- Associated Therapy, Inc.
- Susan Browne, SLP
- Cleary School for the Deaf
- East Meadow UFSD
- Port Washington UFSD (Tuition)
- Port Washington UFSD (Summer Tuition)
- Valley Steam UFSD

Mr. Mayo seconded and the motion was carried 5-0.

Mrs. Lanci moved that the Board of Education approved the following contract for the 2014/15 school year, subject to the inclusion in such contracts if any required information pursuant to the Common Core Implementation reform Act;

- Mill Neck Manor School for the Deaf

AND BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to execute such contract on the Board's behalf.

Mr. Mayo seconded and the motion was carried 5-0.

**EMPLOYMENT
AGREEMENT –
SUPERINTENDENT OF
SCHOOLS**

Mrs. DeLauter moved that the Board of Education approve the following resolution:

BE IT RESOLVED, that consistent with the applicable provisions of the employment agreement between the Board and the Superintendent of Schools, the Board of Education hereby approves the salary of \$230,000 for the Superintendent for the 2014-15 school year, retroactive to July 1, 2014.

Mr. Mayo seconded and the motion carried 4-1 (Ferrara).

ADJOURNMENT

On a motion by Mrs. Lanci, seconded by Mrs. DeLauter and carried 5-0, the meeting was adjourned at 11:02 p.m.

Respectfully submitted,

Jeanne Canavan, Board Secretary

Mark Schissler, District Clerk