

MINUTES OF THE NORTH BELLMORE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MEETING December 11, 2014

The regular meeting of the North Bellmore Union Free School District Board of Education was held on Thursday evening, December 11, 2014, in the All Purpose Room of the Martin Avenue School at 2616 Martin Avenue, Bellmore, New York.

The following members of the Board of Education were present:

Grace Cramsie, President
Peter Mayo, Vice President
JoAnn DeLauter (*arrived at 8:45 p.m.*)
John Ferrara
Nina Lanci

Also present:

Marie Testa, Superintendent of Schools
Carol Eskew, Deputy Superintendent
Mark Schissler, Assistant Superintendent for Business
Janet Pollitt, Curriculum and Instruction
Larry Tenenbaum, District Counsel
Jeanne Canavan, Board Secretary

- CALL TO ORDER** The meeting was called to order at 7:45 p.m. Motion was made by Mr. Ferrara, seconded by Mrs. DeLauter, to move into executive session to discuss specific personnel items. Motion was carried 4-0. The meeting reconvened at 8:13 p.m. Mr. Schissler led those present in the Pledge of Allegiance. Mrs. Lanci then read the District's Mission Statement.
- APPROVAL OF MINUTES** Mrs. Lanci moved that the Board of Education approve the Minutes from the regular meeting of November 13, 2014. Mr. Mayo seconded, and the motion was carried 4-0.
- VISITORS** There were no questions relating to agenda items only.
- CORRESPONDENCE** Mrs. Cramsie advised that correspondence was received.
- TREASURER'S REPORT** Mr. Ferrara moved that the Board of Education approve the Treasurer's report for the month ended October 31, 2014. Mr. Mayo seconded and the motion and was carried 4-0.
- HIGH SCHOOL REPORT** Mrs. Lanci reported that at the December meeting, the Board recognized Griffin Miller for being selected as the News 12 Scholar Athlete, Grace Moore for winning the Nassau County Cross Country Champion, members of the district's swim team for their outstanding season, and Ken Abbot, for being awarded the Science Teachers Association of New York 2014 Excellence in Teaching Award. Presentations were given on the APPR Transparency Report and Personalized Learning Plan. Several donations were accepted. A Joint Municipal Cooperative

Bidding Program was approved.

FINANCE

The Board of Education acknowledged the review of the warrants that have been approved by the Internal Auditor.

BUDGETARY TRANSFERS

Mrs. Lanci moved that the Board of Education approve the Budgetary Transfers dated December 11, 2014. Mr. Ferrara seconded and the motion was carried 4-0.

PERSONNEL REPORT

Mrs. Lanci moved that the Board of Education approve the following Personnel Report dated December 11, 2014. Mr. Ferrara seconded and the motion was carried 4-0.

A.1 PERSONNEL REPORT

DECEMBER 11, 2014

Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
6.1 Englander, Ronni	Substitute Teacher		\$95/day	12/12/2014
6.2 Muccio, Erica	Substitute Teacher		\$95/day	12/12/2014
6.3 West, Jenna	Substitute Teacher		\$95/day	11/17/2014
6.4 Hosza-Dzielak, Jennifer	Part Time Lv. Repl. Music Teacher	95% of 1M+15	\$301.11/day	12/17/2014-2/24/15
6.5 Nyman, Jacqueline	Lv. Repl. Teacher K-6	95% of 1M	\$299.51/day	1/12/15 - 2/09/15
6.6 Yencharis, Amy	Part Time Lv. Repl. Music Teacher	½ of 95% 4M	\$33,593.43/yr (Prorated)	1/27/15 - 4/24/15
<u>Homebound Services: (not to exceed 5hrs 1x weekly)</u>				
6.7 Falabella, Debra	Teacher K-6		\$53.58/hr	12/10/14-6/24/15
<u>Homebound Services: (not to exceed 1hrs 2x weekly)</u>				
6.8 Moir, Kristen	Special Ed. Teacher		\$53.58/hr	11/14/14-6/24/15
<u>Parent Training Services: (not to exceed 1hr 7x)</u>				
6.9 Meehan, Stephanie	Special Ed. Teacher		\$53.58/hr	11/24/14-1/16/15
<u>Parent Training Services: (not to exceed 1hr 2x weekly)</u>				
6.10 Moir, Kristen	Special Ed. Teacher		\$53.58/hr	11/14/14-6/24/15
<u>Mentoring Services</u>				
6.11 Collins, Karen	Teacher K-6		\$857.32 (Stipend)	9/01/14 - 6/24/15
<u>Family Medical Leave of Absence:</u>				
6.12 D'Andrilli, Emilie	Music Teacher			1/27/15 - 4/24/15
<u>Unpaid Parental Leave of Absence:</u>				
6.13 Kafka, Jennifer	Teacher K-6			1/12/15 - 2/09/15
<u>Resignation:</u>				
6.14 Barnett, Ashley	Substitute Teacher			

Classified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district.

<u>Appointments:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>	
6.15	Cucchiara, Joan	Food Svc Hlp PT/Sub	1	\$12.78/hr	12/12/2014
6.16	Comito, Debra	From: Lunch Monitor PT/Sub To: Lunch Monitor PT		\$13.42/hr	12/12/2014

Termination:

6.17	Tymchynyuk, Viktor	Cleaner PT/Sub			12/04/2014
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Addendum

A.1. Personnel Report

December 11, 2014

Certified Personnel: Upon recommendation of the Superintendent of Schools, be it resolved that the following persons be appointed as teachers in North Bellmore Union Free School District as indicated below. All assignments are at the discretion of the district. Leave replacements are paid on a per diem basis.

<u>Appointment:</u>	<u>Title</u>	<u>Step</u>	<u>Rate</u>	<u>Eff. Date</u>
6.18	Gunn, Kathleen	Substitute Teacher	\$95/day	12/12/2014
Homebound Services: <i>(not to exceed 5 hrs per wk)</i>				
6.19	Meehan, Stephanie	Special Ed. Teacher	\$53.58/hr	12/8/14 - 6/24/15
Parent University Workshop:				
6.20	Licci, Amanda	Teacher K-6	\$53.58/hr	1/5/15 - 1/30/15

STAFF DEVELOPMENT REPORT

Mr. Mayo moved that the Board of Education approve the Staff Development Report dated December 11, 2014. Mr. Ferrara seconded and the motion was carried 4-0.

SUPERINTENDENT'S REPORT

Mrs. Testa invited everyone to visit the newly added *Superintendent's Snapshots* on the district website, which has already had 1000 views. Mrs. Testa thanked the administrators, teachers, and children for allowing her to take the pictures so that everyone can see what takes place in the schools on a daily basis.

Mrs. Testa reported that we are continuing to review the arrival and dismissal procedures at Saw Mill Road School. We have contacted the police and asked them to monitor the situation. The police will be ticketing anyone who is parked in the no parking zones. Mrs. Testa asked that parents work together to make sure that it's a safe environment for the children. We are revisiting the idea of adding an additional parking area and reminded everyone that the back parking lot is available as well. Mrs. Testa asked the community to please follow the safety rules and thanked everyone for their support.

Mrs. Testa noted that the administrators are working on the 2015-16 school calendar and she will be meeting with the component superintendents to share their first drafts. After that, it will be sent to the Board for review.

**SUPERINTENDENT'S
REPORT**

At the request of the Board, Mrs. Testa stated that she has been assessing each department's goals, job responsibilities and staffing levels. Mrs. Testa has asked Mr. Fischetti to present an overview of the Technology Department to the Board at the January 8 Board of Education meeting.

Mrs. Testa stated that Mrs. Pollitt and Ms. Speidel are working on implementing the new ESL regulations and mandates for 2015-2016 and meeting the new staffing requirements. We have already begun the search for additional ESL teachers.

Mrs. Testa reported that Mrs. McNamara, Curriculum Coordinator, facilitated ELA module pairing sessions for grade 4. These sessions will also occur in grades 3, 5 and 6 over the next several months. She added that Mrs. Pollitt is overseeing the initiative and recognized Mrs. Bennett as the principal liaison to the teacher teams. Mrs. McNamara is also partnering with the teachers to provide continuing professional development to the teachers on best practices, guided reading and close reading strategies throughout the year.

**BUSINESS
DEPARTMENT
UPDATE**

Mr. Schissler commented on the Staff Development Report and the number of items that appear on the report after the fact. Mr. Schissler suggested that the Board delegate authority to the Superintendent to authorize conferences within a certain amount, perhaps \$300.

Mr. Schissler noted that student enrollment increased by one since November 1.

Mr. Schissler reported that development of the 2015-2016 budget continues and noted that we are in a positive position. He added that he will continue to keep the Board updated as we move forward and welcomes their input.

Mr. Schissler reported that there will be an extensive report by Mr. Fischetti on the Technology Department at the next board meeting. In order to better support the initiatives and growth over the past few years, it is being recommended to add the position of a part time junior technician to help alleviate the backlog of the maintenance and repair tickets within the district and free up the senior technicians.

Mr. Schissler stated that the Facilities Department is currently doing boiler maintenance, getting the trucks and plows in shape for winter and leaf cleaning. He added that with the large amount of rain and wind we have been experiencing, there has been penetration in some buildings and may require additional pointing.

**CURRICULUM AND
INSTRUCTION**

Mrs. Pollitt announced that report cards will be distributed on December 19. A copy of our guidance document explaining the new report card format and content was sent out in November and will also accompany the student's first report card.

**CURRICULUM AND
INSTRUCTION**

Mrs. Pollitt explained some of the changes to the ESL program for the 2015-16 school year. Changes included a new format for the way EL learners will receive their services. The ESL service will vary by English Proficiency Levels—Stand Alone and Integrated. The exit criteria also changed. Districts will need to continue to provide service in the classroom after a student is deemed proficient.

Mrs. DeLauter arrived.

The Professional Development Committee is meeting to plan for Staff Development Day on March 13 and will include ELA and Social Studies training, workshops by ELA consultant, Erica Pecorale, turnkey training by the Math Leaders, and guided reading with Mrs. McNamara.

Mrs. Pollitt indicated that Brian Wallrapp will be back again this year to provide science enrichment programs to students in grades 2 through 5.

**SPECIAL EDUCATION
CSE/CSE**

Ms. Eskew reported on the recent Project SAVE meeting. The team discussed evacuation procedures and upcoming drills. They also discussed purchasing wheelie bags for nurses to assist with the transporting of medicines to the evacuation sites and new wheelchairs for the nurses office that are lightweight, collapsible and can navigate rougher terrains.

Mrs. Eskew advised that she is working with Janet Pollitt and Jason Fischetti on a staffing analysis.

Mrs. Eskew is in the process of reviewing the certification requirements for ESL teachers in grades K-6, based on the new regulations.

Mrs. Eskew stated that she would like to invite Dr. Petrosky, who presented at last week's SEPTA meeting, to provide in-service training at the next Staff Development Day. Dr. Petrosky specializes in assessing learning disabilities and disorders and providing intervention strategies for teachers and school administrators.

Mrs. DeLauter moved that the Board of Education approve the CPSE and CSE reports dated December 4, 2014. Mrs. Lanci seconded and the motion was carried 5-0.

**NEW BUSINESS
CONTRACTS**

Mr. Ferrara moved that the Board of Education approve the following contracts for the 2014-15 school year:

- Board of Cooperative Services of Nassau
- J.C. Broderick & Associates, Inc.
- Interdisciplinary Center for Child Development
- Kids first Evaluation & Advocacy Center, Inc.
- Mill Neck Manor School for the Deaf
- SAIL at Ferncliff Manor
- Seaford UFSD
- Variety Child Learning Center

- DONATIONS** Mrs. DeLauter seconded and the motion was carried 5-0.
Mrs. Lanci moved that the Board of Education accept a donation from Target: Take Charge of Education in the amount of \$887.91 to be used to purchase books for monthly school-wide read alouds to support the character spotlight program at Saw Mill Road School. Mrs. DeLauter seconded and the motion was carried 5-0.
- Mrs. DeLauter moved that the Board of Education accept a donation from Mr. and Mrs. Yao in the amount of \$1,400 to be used for the purchase of a video/audio library to support ELA Common Core, comprehension and fluency for the students of Newbridge Road School. Mrs. Lanci seconded and the motion was carried 5-0.
- OLD BUSINESS** None.
- VISITORS** Mr. Chris Caponi (Janet Ave.) spoke of his safety concerns at Saw Mill Road School and suggested putting cones in the no parking zones. Mrs. Cramsie stated the Board shares his concerns about the children's safety. Mr. Caponi asked for the Board's opinion on the liability issue of putting out cones on the street. Mr. Tenenbaum stated that the district has been in contact with the Town, County and the police department to assess the situation. It is not the District's place to put cones on a road. Mrs. Cramsie stated that it was outside our jurisdiction.
- EXECUTIVE SESSION** On a motion by Mr. Ferrara, seconded by Mrs. DeLauter and carried 5-0, the Board of Education agreed to enter into Executive Session at 9:12 p.m. for the purposes of collective bargaining for multiple bargaining units.
- On a motion by Mr. Mayo, seconded by Mrs. DeLauter and carried 5-0, the Board reconvened at 11:04 p.m.
- ADJOURNMENT** On a motion by Mrs. Lanci, seconded by Mr. Ferrara and carried 5-0, the meeting was adjourned at 11:05 p.m.

Respectfully submitted,

Jeanne Canavan, Board Secretary

Mark Schissler, District Clerk