



# NORTH BELLMORE UNION FREE SCHOOL DISTRICT

BOARD OF EDUCATION  
AGENDA – JUNE 8, 2023

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Business Meeting

Martin Avenue School  
2616 Martin Avenue, Bellmore, NY 11710

6:30 PM

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1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **DISTRICT MISSION STATEMENT** - Our mission is to inspire all students to be confident, passionate learners with the courage and skills to lead their lives with integrity, while contributing to our global community with creativity and compassion.
4. **SPECIAL PRESENTATIONS:** Martin Avenue Sixth Grade BOE representatives  
Retirement Recognition  
State Foundation Aid Funding Plan Presentation
5. **APPROVAL OF MINUTES** – Business Meeting: May 8, 2023  
Special Meeting: May 16, 2023
6. **PUBLIC COMMENTS** (*Agenda Items Only*)

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, at which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

7. **CORRESPONDENCE**
8. **APPROVAL OF TREASURER'S REPORT** – April 30, 2023
9. **BOARD COMMITTEE REPORTS/HIGH SCHOOL REPORT**

**10. FINANCE**

- 10.1 The Board of Education acknowledges the review of the warrants that have been approved by the Claims Auditor for the month of May 2023.

The Superintendent of Schools recommends approval of all resolutions included in 11.1 through 15.23.

**11. SUPERINTENDENT'S REPORT**

- 11.1 **BE IT RESOLVED**, that the Board of Education approve the Personnel Report dated June 8, 2023.

- A. Appointments
- B. Leave Requests
- C. Resignations
- D. Terminations
- D. Retirement

- 11.2 **BE IT RESOLVED**, that the Board of Education approve the Staff Development Report dated June 8, 2023.

**12. BUSINESS DEPARTMENT REPORT****13. CURRICULUM AND INSTRUCTION REPORT****14. SPECIAL EDUCATION**

- 14.1 **BE IT RESOLVED**, that the Board of Education approve the CPSE and CSE reports dated June 1, 2023.

**15. NEW BUSINESS**

- 15.1 **BE IT RESOLVED**, that the Board of Education accepts a donation from the Saw Mill Road PTA of a check in the amount \$1,000.00 to be used to help offset the cost of the Saw Mill grade 6 Caumsett Trip. (See attached)
- 15.2 **BE IT RESOLVED**, that the Board of Education accepts a donation from the North Bellmore Central Administrators of a check in the amount of \$175.00 to be used to fund the Gary Pardo Scholarship Award fund to be used at the Sixth Grade Awards Assembly in each school. (See attached)
- 15.3 **BE IT RESOLVED**, that the Board of Education accepts a donation from Box Tops for Education in the amount of \$35.60 to be used for the Saw Mill Road Principal Book of the Month Assembly. (See attached)

- 15.4 **BE IT RESOLVED**, that the Board of Education hereby approves the attached Memorandum of Agreement dated June 8, 2023 by and between the North Bellmore Union Free School District and the North Bellmore Teachers' Association. (See attached)
- 15.5 Cooperative Bid Coordinated by the Board of Cooperative Education Services of Nassau County for Various Commodities and/or Services.

WHEREAS, the Board of Education, North Bellmore School District of New York State (the "School District") wishes to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Nassau County ("Nassau BOCES") for the purchase of various commodities and/or services as authorized by and in accordance with the Education Law and General Municipal Law, Section 119-o; and

WHEREAS, the District, more particularly, wishes to participate in the joint cooperative bids as listed and checked below (check "yes" or "no"):

PARTICIPATION

<u>CORE GROUP:</u>	YES	NO
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WILL PARTICIPATE IN EACH OF THE FOLLOWING BIDS: (NASSAU BOCES SUBSCRIPTION RATE)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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- ABATEMENT AND DISPOSAL OF ASBESTOS & LEAD MATERIALS
- ARTS & CRAFT SUPPLIES
- ASPHALTIC & CEMENT CONCRETE PAVING REPAIR & MAINTENANCE
- ATHLETIC UNIFORMS
- AUDIO VISUAL EQUIPMENT/NET TV
- AUDIO VISUAL SUPPLIES
- AUTO BODY SUPPLIES
- AUTO MECHANIC SUPPLIES
- AUTOMOBILES - PASSENGER CARS/VANS/TRUCKS
- AUTOMOTIVE AIR CONDITIONING REPAIRS
- BOILER, DUCT & KITCHEN EXHAUST CLEANING
- BUILDINGS & GROUNDS EQUIPMENT
- BUS, VANS AND AUTO PARTS SUPPLIES
- CALCULATORS CARPENTRY, CABINETRY & BUILDING SUPPLIES
- CARPETING & INSTALLATION
- CESSPOOL MAINTENANCE SERVICES
- CHAIN LINK FENCING
- CUSTODIAL AND GREEN CUSTODIAL SUPPLIES
- DOORS: HOLLOW METAL, FRAMES & HARDWARE
- FAX & PHOTOCOPY EQUIPMENT, SUPPLIES AND MAINTENANCE
- FINANCING & LEASING OF CAPITAL EQUIPMENT
- FIRE EXTINGUISHERS & SERVICE
- FITNESS EQUIPMENT

FLOOR TILES & INSTALLATION  
FOOD & BEVERAGE SUPPLIES  
FOOD PREPARATION: PAPER & PLASTIC SUPPLIES  
FOOD SERVICE EQUIPMENT  
FUEL OIL  
FURNITURE: CLASSROOM & OFFICE  
GENERAL SCHOOL & OFFICE SUPPLIES  
GLAZING SERVICES & SUPPLIES  
GYMNASIUM FLOOR REFINISHING  
GUARD SERVICE (LICENSED, UNIFORMED, UNARMED)  
HVAC EQUIPMENT  
HVAC MAINTENANCE & INSTALLATION  
INDUSTRIAL ARTS & WELDING SUPPLIES  
INTERSCHOLASTIC ATHLETIC SUPPLIES  
IRRIGATION SYSTEMS – REPAIR & MAINTENANCE  
LIBRARY SUPPLIES  
MEDICAL & DENTAL SUPPLIES  
MUSICAL INSTRUMENTS & SUPPLIES  
MUSICAL INSTRUMENT RENTALS  
MUSICAL INSTRUMENT REPAIRS  
OIL & GAS BURNER SERVICE  
PAINT & PAINTING SUPPLIES  
PAPER: XEROGRAPHIC, FAX & COPIER  
PHOTOGRAPHY SUPPLIES  
PHYSICAL EDUCATION SUPPLIES  
PLUMBING & HEATING SUPPLIES  
PLUMBING SERVICES  
RECONDITIONING OF ATHLETIC EQUIPMENT  
REFRIGERATION & AIR CONDITIONING SUPPLIES  
ROOF MAINTENANCE & REPAIR  
SCHOOL BUS AIR CONDITIONING INSTALLATION, MAINTENANCE & REPAIRS  
SCHOOL BUS & AUTO PARTS  
SCIENCE SUPPLIES  
SMART BOARD  
SNACK VENDING SERVICE  
SUBSCRIPTION SERVICES  
TEACHING AIDS  
TOOLS: POWER & HAND  
TREE MAINTENANCE  
UNIFORMS – GENERAL  
VEHICLE REPAIRS  
VENETIAN BLINDS & SHADES

**NOW THEREFORE, BE IT RESOLVED** that the School District hereby appoints Nassau BOCES as its representative and agent in all matters related to the Cooperative Bidding Program, including but not limited to responsibility for drafting of specifications, advertising for bids, accepting and

opening bids, tabulating bids, reporting the results to the School District and making recommendations thereon, and

**BE IT FURTHER RESOLVED**, that Nassau BOCES is hereby authorized to award cooperative bids on behalf of the School District to the bidder deemed to be the lowest responsible bidder meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts and to enter into contracts for the purchase of the commodities and/or services as authorized herein, and .

**BE IT FURTHER RESOLVED**, that the School District hereby authorizes its School Business Administrator or his/her designee on behalf of the School District to participate in cooperative bidding conducted by Nassau BOCES and if requested to furnish Nassau BOCES an estimated minimum number of units that will be purchased and such other documents and information which may be reasonably necessary or useful in conducting the Cooperative Bidding Program, and

**BE IT FURTHER RESOLVED**, that the School District agrees to assume its equitable share of the administrative costs of the cooperative bidding program and all of its obligations and responsibilities pursuant to any contract that may be awarded by Nassau BOCES on behalf of the School District.

- 15.6 **BE IT RESOLVED**, that the Board of Education approve the recommended 2023-24 Board of Education meeting dates: July 10, August 10, September 14, October 12, November 2, December 14, 2023, January 11, 2024, February 8, March 14, April 11, May 9, June 13.

15.7 **Appointment of External Auditor**

**BE IT RESOLVED**, that the Board of Education hereby approves the appointment of Nawrocki Smith LLP for external auditing services for the fiscal year ending June 30, 2023 for a total all-inclusive fee not to exceed \$37,000; and

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the execution of an engagement letter in accordance with the terms of the District's Request for Proposals dated 2/21/19 and the proposal from Nawrocki Smith LLP dated 3/15/19 for the rendering of the aforementioned services and authorizes the Board President to execute the Agreement and the Engagement letter on the Board's behalf.

**15.8 Appointment of Claims Auditor**

**BE IT RESOLVED** that the Board of Education appoint the auditing firm of R.S. Abrams for internal claims auditing for the 2023-2024 school year in an amount not to exceed \$26,500 (RFP# 2019-20-01).

**BE IT FURTHER RESOLVED** that the Board of Education authorizes the execution of an engagement letter in accordance with the terms of the District's Request for Proposals dated 8/30/19 and the proposal from R.S. Abrams & Co., LLP dated 9/19/19 for the rendering of the aforementioned services and authorizes the Board President to execute the Agreement and the Engagement letter on the Board's behalf.

**15.9 Approval of Transfer of Funds to the Retirement Contribution Reserve Funds**

**WHEREAS**, the Board of Education, upon recommendation of the Superintendent of Schools, previously established a Retirement Contribution Reserve Fund authorizing a maximum funding level not including interest not to exceed \$5,000,000 for the Employee Retirement System Contribution Fund Reserve and a maximum funding level not including interest not to exceed \$3,000,000 for the Teacher's Retirement System Contribution Sub-fund Reserve.

**15.10 BE IT RESOLVED**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools, in the event there are sufficient funds remaining in the 2022/2023 budget, the Board shall cause the Retirement Contribution Reserve Funds to be funded in June, 2023, in amounts not to exceed \$500,000 for the ERS Fund and in amounts not to exceed \$500,000 for the TRS Sub-Fund.

**15.11 Approval of Transfer of Funds to the Workers' Compensation Reserve Fund**

**WHEREAS**, the Board of Education, upon recommendation of the Superintendent of Schools, previously established a Workers' Compensation Reserve Fund authorizing a maximum funding level not including interest not to exceed \$1,000,000.

**BE IT RESOLVED**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools, in the event there are sufficient funds remaining in the 2022/2023 budget, the Board shall cause the Workers' Compensation Reserve Fund to be funded in June 2023 in an amount not to exceed \$ 150,000.

**15.12 Approval of Transfer of Funds to the Unemployment Insurance Reserve Fund**

**WHEREAS**, the Board of Education, upon recommendation of the Superintendent of Schools, previously established an Unemployment Insurance Reserve Fund authorizing a maximum funding level not including interest not to exceed \$600,000.

**BE IT RESOLVED**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools, in the event there are sufficient funds remaining in the 2022/2023 budget, the Board shall cause the Unemployment Insurance Reserve Fund to be funded in June 2023 in an amount not to exceed \$ 150,000.

**15.13 Approval of Transfer of Funds to the Employee Benefit Accrued Liability Reserve**

**WHEREAS**, the Board of Education, upon recommendation of the Superintendent of Schools, previously established an Employee Benefit Accrued Liability Reserve Fund authorizing a maximum funding level not including interest not to exceed \$3,000,000.

**BE IT RESOLVED**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the Superintendent of Schools, in the event there are sufficient funds remaining in the 2022/2023 budget, the Board of Education shall authorize the appropriation of funds to the Employee Benefit Accrued Liability Reserve, to be funded in June 2023, in amounts not to exceed \$300,000.

**15.14 Approval of Transfer of Funds from the Employee Benefit Accrued Liability Reserve**

**BE IT RESOLVED**, upon recommendation of the Superintendent of Schools, that the Board of Education authorizes the appropriation of funds from the Employee Benefit Accrued Liability Reserve for the purposes of contractual retirement payouts of the employees listed on Confidential Schedule A.

**15.15 Approval of Transfer of Funds to the Facilities Improvement Program 2022 Capital Reserve**

**WHEREAS**, the Board established a capital reserve fund known as the "Facilities Improvement Program 2022" pursuant to Education Law, section 3651 in May of 2022; and

**WHEREAS**, the voters of the School District authorized the transfer of up to \$3,500,000 in unexpended fund balance to the Capital Reserve fund;

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby authorizes the transfer in an amount not to exceed \$3,500,000 from unexpended fund balance from the 2022-2023 fiscal year to the Facilities Improvement Program 2022; and

**BE IT FURTHER RESOLVED**, that the Board hereby directs the Superintendent of Schools or her designee to effectuate said transfer in accordance with law.

15.16 **Capital Reserve Proposition**

**WHEREAS**, the qualified voters of the North Bellmore School District approved the following proposition on May 16, 2023 as follows:

**SHALL** the Board of Education of the North Bellmore School District be authorized to expend up to (a) \$3,406,421.42 (plus interest) from the Capital Reserve Fund established on June 16, 2020 and (b) \$2,293,578.58 from fund balance, for a total of \$5,700,000 for the purpose of performing the following projects:

- (a) pavement/concrete/asphalt replacement at Park Avenue Elementary School and Saw Mill Road Elementary School;
- (b) ceiling replacements at Park Avenue Elementary School and Saw Mill Road Elementary School and
- (c) electrical upgrades at Park Avenue Elementary School and Saw Mill Road Elementary School;

all of the foregoing to include all labor, materials, equipment, apparatus and incidental costs related thereto.

**NOW, THEREFORE, BE IT RESOLVED** that the District increase budget code A9950 900 10, Transfer to Capital Fund, in the amount of \$5,700,000 for the purpose of funding the above voter authorized proposition approved on May 16, 2023.

15.17 **BE IT RESOLVED**, that the Board of Education approve the new 2023 Summer Transportation Contract with Suburban Bus Transportation Inc.

15.18 **BE IT RESOLVED**, that the Board of Education approve the renewal of the following 2023 Summer Transportation Contracts at the revised CPI rate for private school transportation with:

First Student, Inc.  
Suburban Bus Transportation, Inc.  
We Transport, Inc.

15.19 **BE IT RESOLVED**, that the Board of Education approve the new 2023 Summer Transportation Contracts for transportation with Nassau BOCES.



15.20 **BE IT RESOLVED**, that the Bellmore Merrick CHSD may piggyback off North Bellmore Union Free School District’s current summer contract with Suburban Bus Transportation, Inc. for the transportation of students to the following schools:

Henry Viscardi

Center for the Developmental Disabilities

15.21 **WHEREAS**, in or about May of each year, the North Bellmore Union Free School District conducts its annual budget vote and election; and

**WHEREAS**, the District Clerk is currently in possession of all voted ballots resulting from the annual budget vote and election from the 2022 election; and

**WHEREAS**, the Records Retention and Disposition Schedule LGS-1 provides for the destruction of such ballots after 1 year from the date of the election; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the North Bellmore School District order the destruction of all voted ballots resulting from the election of 2022.

15.22 **BE IT RESOLVED** that the Board of Education of the North Bellmore Union Free School District approves and authorizes the School District to enter into a Memorandum-Terms and Conditions of Employment 2023-2025 between the following employees and the School District:

- Janet Pollitt, Assistant Superintendent for Curriculum and Instruction
- Jacqueline Rehak, Assistant Superintendent for Business
- Jason Fischetti, Executive Director of Technology, Data and Information Svcs.
- Leyna Malone, Executive Director of Student Services and Special Education
- Denise Fisher, Executive Director of Personnel
- Tillie McNamara, Director of Educational Programs and Staff Development
- Richard Russo, Director of Facilities

15.23 **BE IT RESOLVED** that the Board of Education declare obsolete and approve the disposal of the following printers that are over five years old and out of warranty:

Location	Model	Serial #	Page Count
			12/2/2022
SM	CX825	7564651010HG8	675074
SM	MX912	7421013141118-158-0	1650798
Newbridge	CX825	7564703010HP1	1136557
SM	CX825	7564703010HNZ	1678327

JGD	MX812	74637C66008L0-128-0	898886
JGD	MX812	74637C66008PT-128-0	1253802
JGD	MX812	74637C66008VP-128-0	1437555
Park	MX812	74635C6602VCM-128-0	1073003
Martin	MX812	74637C66008X2-128-0	174245
Martin	MX812	74637C66008W6-128-0	1131026
SM	MX812	74637C66008VF-128-0	1544029
SM	MX812	74637C66008X0-128-0	1466013
SM	MX812	74635C6602VDG-128-0	1336201
Martin	X954	7558100415819-106-0	1017284
Park	CX825	7564643010G2D	1006493
SM	CX825	7564643010G27	867715
Newbridge	MX812	74637C66008VW-128-0	654729
Newbridge	MX812	74637C66008WX-128-0	679397
Park	MX912	7421013141126-158-0	1577015
Martin	CX825	7564703010HNNH	1047016

## 16. OLD BUSINESS

## 17. PUBLIC COMMENTS

Any person wishing to make comments or raise questions shall complete an information card. Questions are to be addressed to the Board President, not to individual board members. Personal attacks on individual board members, administrators and staff will not be tolerated and may be cause to adjourn the meeting. There will be no back and forth dialogue. Out of courtesy and fairness to the rest of the audience, it would be appreciated if each visitor would limit his/her remarks to not more than three minutes or ask only one question. Public discussion on matters relating to staff and students, at which their reputation, privacy, or rights to due process, or those of others could be in some way violated, is prohibited.

## 18. POTENTIAL EXECUTIVE SESSION

## 19. ADJOURNMENT

**Next Business/Reorganization Meeting: July 10, 2023**